

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
November 14, 2024

OPENING

President Frank Covacevich opened the meeting at 4:00 p.m.

ROLL CALL

Present in person were President Frank Covacevich, Vice-President John Grotvik, Commissioner Flurry Stone, Secretary Dave Mitchell, Superintendent Mike Bauman, Assistant Superintendent Jeramy Price, Office Manager Danielle Eisenbarth and Recording Secretary Nancy Noteboom. Treasurer Julie Shafer was absent.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETING

A motion was made by Commissioner Stone and seconded by Secretary Mitchell to approve the minutes of the October 10, 2024 meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Assistant Superintendent reviewed payables. Office Manager Eisenbarth reviewed the Cash Status reports provided to the Board. A motion was made by Vice-President Grotvik and seconded by Secretary Mitchell to pay the bills. All were in favor.

SUPERINTENDENT'S REPORT

Assistant Superintendent Price advised the Board that the Chlorine Contact Study went well. We should have the results from Jacobs Engineering next month.

Assistant Superintendent Price advised the Board that we had a 2" water leak at Wells Street which was caused by a Dump Truck doing work in the area. This has been repaired.

Assistant Superintendent Price advised the Board that the three new Field Crew employees were sent to the Oregon 811 Locate class on Tuesday, November 12th.

Assistant Superintendent Price advised the Board that new employee, Matt Chalberg, took and passed his PSI testing today.

Superintendent Bauman asked the Board for approval on the annual staff appreciation gift. A motion was made by Secretary Mitchell to approve the gift at \$300. Commissioner Stone seconded the motion. All present voted in favor. The motion passed unanimously.

OLD BUSINESS

Office Manager Eisenbarth advised the Board that Grimstad is behind schedule. We should have the audit reports next week.

NEW BUSINESS

Office Manager Eisenbarth advised the Board about an option in the new software where we could have two Board members signatures on file and pre-printed on A/P checks so Board members wouldn't have to go through the process of signing all the checks every month. There would be security measures in place so all approval processes would remain the same. The auditor has approved this with the security measures that would be placed by Springbrook. The Board also discussed having a third signature on file in the event something happened to a Board member that was previously approved to be preprinted. That way, there are no disruptions in payments. We will move this to the December meeting for further discussion and approval.

Office Manager Eisenbarth will provide the necessary paperwork authorizing Assistant Superintendent Price to all bank accounts. A motion was made by Commissioner Stone and seconded by Vice-President Grotvik to approve adding Jeramy Price as an authorized signer on all Oregon Coast Bank Accounts as of December 1, 2024. All present voted in favor. The motion passed unanimously.

Superintendent Bauman advised the Board that we have two long term employees that are retiring in the coming months. Bill Neal has been with the District for 35 years and Beverly Gruntorad for 21 years. Superintendent Bauman asked the Board to consider giving them a retirement gift certificate to say "Thank You" for their years of service. A motion was made by Commissioner Stone and seconded by Vice-President Grotvik to give \$500.00 to each employee. All were in favor.

ITEMS FROM COMMISSIONERS

President Covacevich advised the Board that Christine Lindahl recently had some health issues and will not be available for a Board position for at least 6 months.

Secretary Mitchell advised the Board that Susan Marsh, resident in Salishan, might be interested in a Board position.

ADJOURN

A motion was made by Commissioner Stone and seconded by Secretary Mitchell to adjourn the meeting. All were in favor and the meeting adjourned at 4:28 p.m.

Respectfully Submitted,



President



Secretary