

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
December 12, 2024

OPENING

President Frank Covacevich opened the meeting at 4:00 p.m. after a brief meet and greet with the three new employees; Ted Pulliam, Matt Chalberg, and Will Artigues.

ROLL CALL

Present in person were President Frank Covacevich, Vice-President John Grotvik, Commissioner Flurry Stone, Secretary Dave Mitchell, Treasurer Julie Shafer, Superintendent Mike Bauman, Office Manager Danielle Eisenbarth and Recording Secretary Nancy Noteboom.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETING

A motion was made by Vice-President Grotvik and seconded by Commissioner Stone to approve the minutes of the November 14, 2024 meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Superintendent reviewed payables. Office Manager Eisenbarth reviewed the Cash Status reports provided to the Board. A motion was made by Treasurer Shafer and seconded by Vice-President Grotvik to pay the bills. All were in favor.

Office Manager Eisenbarth advised the Board that President Covacevich and Treasurer Shafer have reviewed the Audit report. It is now ready to file with the State. Reports have been emailed and a hard copy is included in the meeting packet, a copy of which is attached hereto, and by this reference made a part of these minutes. All were in favor.

Office Manager Eisenbarth advised the Board that Signe with Grimstad & Associates has approved our using the grant funds received by Lincoln County as its use is already in the FY 24-25 budget.

Office Manager Eisenbarth advised the Board that we have received \$573,488 in tax levy money year to date.

SUPERINTENDENT'S REPORT

Superintendent Bauman advised the Board that the Health Dept. needs to have their DRC Report (Direct Responsible in Charge) updated to replace Superintendent Bauman with future Superintendent Jeramy Price as primary contact. A motion was made by Commissioner Stone and seconded by Vice-President Grotvik to update the DRC report with the Health Dept. All were in favor.

Superintendent Bauman advised the Board that the crew has completed the AMR to AMI Conversion with the exception of a few minor issues. HD Fowler is still working on the South Reservoir Collector which will have components replaced by Kamstrup.

Superintendent Bauman advised the Board that FEMA is making moves toward money funding. Once a award letter is distributed, the process of planning and upgrades will start.

OLD BUSINESS

None

NEW BUSINESS

Office Manager Eisenbarth revisited with the Board about signatures being pre-printed on A/P checks. She has a meeting with Springbrook on Monday December 16th to finalize the details. Approval in the software will be done by Superintendent and Office Manager prior to printing checks. Board members will review checks and compare them to the check register. We will have three signatures on file, two will pre-print on checks, the third on file in the event something happens to a Board member. A motion was made by Treasurer Shafer to have President Covacevich and Vice-President Grotvik with Secretary Mitchell as the alternate. Vice-President Grotvik seconded the motion. All were in favor.

ITEMS FROM COMMISSIONERS

Vice-President Grotvik advised the Board that he will be in Arizona for the next 3 months. He will join the meetings via Microsoft Teams.


ADJOURN

A motion was made by Treasurer Shafer and seconded by Commissioner Stone to adjourn the meeting. All were in favor and the meeting adjourned at 4:30 p.m.

Respectfully Submitted,



President



Secretary