

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
June 13, 2024

OPENING

President Flurry Stone opened the meeting at 4:00 p.m.

ROLL CALL

Present in person were President Flurry Stone, Secretary Dave Mitchell, Commissioner Frank Covacevich, Treasurer Julie Shafer, Superintendent Mike Bauman, Superintendent in training Jeramy Price, Office Manager Danielle Eisenbarth, and Recording Secretary Nancy Noteboom. Vice-President John Grotvik was present via Microsoft TEAMS.

ITEMS FROM THE AUDIENCE

In the audience was resident Charles Dallas with a suggestion to the Board to make a bigger conference room when we make plans for the new building.

MINUTES OF PREVIOUS MEETING

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve the minutes of the May 9, 2024 meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Superintendent reviewed payables. Office Manager Eisenbarth reviewed the Cash Status reports provided to the Board. A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to pay the bills. All were in favor.

Approve Resolution 24-01 Adopting Budget and Levying Taxes FY 24/25

The Board members reviewed then read Resolution 24-01; a Resolution Adopting the Budget and Levying Taxes for FY 24/25, by title only. A motion was made by Treasurer Shafer and seconded by Secretary Mitchell to approve Resolution 24-01, a copy of which is attached hereto, and by this reference made a part of these minutes. All were in favor.

The motion passed by the following vote:

YAY 5 (Stone, Grotvik, Mitchell, Shafer, Covacevich)

NAY 0

ABSENT 0

Approve Resolution 24-02 Authorizing Transfers

The Board members reviewed then read Resolution 24-02; a Resolution Adopting the Budget and Levying Taxes for FY 24/25, by title only. A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve Resolution 24-02, a copy of which is attached hereto, and by this reference made a part of these minutes. All were in favor.

The motion passed by the following vote:

YAY 5 (Stone, Grotvik, Mitchell, Shafer, Covacevich)

NAY 0

ABSENT 0

SUPERINTENDENT'S REPORT

Superintendent Bauman advised the Board that Christine Landel would like to be on the Board. She'll be coming to the July meeting to introduce herself.

Superintendent Bauman advised the Board that Lincoln County has grant money available up to \$50,000. Civil West informed us of this and Shannon Joseph helped Office Manager Eisenbarth complete and submit the application. This money, if received, would be used for a Capital Project.

OLD BUSINESS

Approve Resolution 24-03 Adopting Employee Handbook

The Board members reviewed then read Resolution 24-03; a Resolution Adopting the Budget and Levying Taxes for FY 24/25, by title only. A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve Resolution 24-03, a copy of which is attached hereto, and by this reference made a part of these minutes. All were in favor.

The motion passed by the following vote:

YAY 5 (Stone, Grotvik, Mitchell, Shafer, Covacevich)

NAY 0

ABSENT

Office Manager Eisenbarth discussed the new software conversion and the new website. She suggested that Board members go look at the new website and give us some feedback. Office Manager Eisenbarth also let the Board know Paid Leave Oregon rules have change regarding an employee's ability to take accrued time along with the PLO benefit. As of July 1, 2024 the District must allow employees to do this.

The Board reviewed Carol Dillin's leak situation that occurred in April. After discussion the Board decided that she would receive an adjustment, her bill will be reduced to 20% of the overage. Recording Secretary Noteboom will call Carol in the morning and let her know the Boards decision.

NEW BUSINESS

The leak situation has led the Board to review their processes for handling cases like this in the future. Therefore, we are resolving this case by Resolution and will be creating a new Ordinance for future cases.

EXECUTIVE SESSION

Treasurer Shafer moved to adjourn the regular meeting and convene executive session. Commissioner Covacevich seconded the motion. All voted in favor. Whereupon the Board entered into executive session pursuant to ORS192.660(2)(h) to discuss current litigation or litigation likely to be filed.

Treasurer Shafer moved to adjourn executive session and reconvene the regular meeting. Commissioner Covacevich seconded the motion. All present voted in favor and executive session was adjourned and the regular meeting was reconvened.


ITEMS FROM COMMISSIONERS

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve the Finance/Office Manager and Accounting/Administration Clerk job descriptions and salary ranges. All were in favor.

ADJOURN

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to adjourn the meeting. All were in favor and the meeting adjourned at 5:35 p.m.

Respectfully Submitted,



President



Secretary