

**KERNVILLE-GLENEDEN BEACH-
LINCOLN BEACH WATER DISTRICT**

Regular Board Meeting
6595 Gleneden Beach Loop
May 9, 2024

OPENING

Vice President John Grotvik opened the meeting at 4:00 p.m.

ROLL CALL

Present in person were Vice-President John Grotvik, Secretary Dave Mitchell, Commissioner Frank Covacevich, Treasurer Julie Shafer, Superintendent Mike Bauman, Superintendent in training Jeramy Price, and Recording Secretary Nancy Noteboom. President Flurry Stone and Office Manager Danielle Eisenbarth were absent.

ITEMS FROM THE AUDIENCE

In the audience were residents Tom Maloney and Carol Dillin.

Carol Dillin addressed the Board with a request for consideration for a large water leak she had at her home in Salishan in April. She spoke to the group of the details, provided pictures, and a letter in which she is asking forgiveness of \$6,000 and she will pay the balance of \$2,000 She had a leak that was brought to her attention by the office staff after meter reading. She used 1,327,910 gallons of water and her bill is \$7,987.46. The Board later discussed the situation and decided to put Carol on the agenda for the June meeting, Executive Session to discuss this matter when all Board members are present.

MINUTES OF PREVIOUS MEETING

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve the minutes of the April 11, 2024 Budget Committee meeting. All were in favor.

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve the minutes of the April 11, 2024 Regular Board meeting. All were in favor.

FINANCIAL

The Board reviewed the Financial Reports and the Superintendent reviewed payables and the Cash Status reports provided to the Board. A motion was made by Commissioner Covacevich and seconded by Treasurer Shafer to pay the bills. All were in favor.

SUPERINTENDENT'S REPORT

Superintendent Bauman advised the Board that we are working on installing the Collectors. We hope to have them all installed by the end of summer.

Superintendent Bauman advised the Board that we are working on the One Log System at the Treatment Plant. We have hired Jacobs Engineering to perform the testing for the Contact Time Study. Current requirement is 74 minutes. We want to extend this time by moving the CL17 (Chlorinator) to the North Reservoir for more accurate readings. This project is slotted for July/August timeframe, completion by fall.

Superintendent Bauman advised the Board that the OHA is completing the Sanitary Survey on the 22nd of this month. This is done every 3 years.

OLD BUSINESS

Superintendent Bauman provided the Board with the final job description and salary range for the Superintendent position. A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to approve the job description and salary range. All were in favor.

OLD BUSINESS CONT'D

Superintendent Bauman advised the Board of the new website, Streamline, that we are migrating to. Office Manager Eisenbarth has been diligently working on uploading prior years agendas and minutes. He asked the Board if they would allow us to put financial documents on the website as well. Per the Board consensus this was approved. We are scheduled to Go Live on May 24th, 2024.

NEW BUSINESS

Office Manager Eisenbarth will have two new Resolutions to sign at the June meeting. One for the new Employee Policy manual and the other to adopt the Budget.

Office Manager Eisenbarth will be sending the LB-1 Budget Hearing Notice to the Newspaper for publishing on May 22nd, 2024. The Budget Hearing will be held on June 13th, 2024. She would like to have all Board members in attendance.

Superintendent Bauman advised the Board that we have a new employee, Matthew Chalberg, starting on Monday, May 13th.

ITEMS FROM COMMISSIONERS


Treasurer Shafer advised the group that she will not be available to attend the August meeting. She will be on her annual fishing trip in Alaska.

The Board recommended that we invite the new Attorney to join the July Board Meeting via Microsoft Teams so the group can meet her. Her name is Eileen G. Eakins with Northwest Local Government Legal Advisors, LLC.


ADJOURN

A motion was made by Treasurer Shafer and seconded by Commissioner Covacevich to adjourn the meeting. All were in favor and the meeting adjourned at 4:35 p.m.

Respectfully Submitted,



President



Secretary